

**This syllabus is for The Costa Rica Study
Abroad Program, December 2024**

MAN 3240 – Applied Organizational Behavior SYLLABUS

Instructor Web page:

<https://webapps.spcollege.edu/instructors/id/rojas.andres>



Hello and Welcome to International Business

My name is Dr. Andy Rojas, and I will be your professor for this course.

My career expands over 20-years working in international business, banking, finance, investments, international nonprofits, commercial finance, and capital markets. I

have also consulted for local and international organizations that operate abroad; and from these experiences, I have gained a broad perspective on organizational problems, managerial challenges, and opportunities in International Business

I am excited you chose to embark on this educational journey, and I look forward to having you in the class!

Professional Etiquette in Academia

In academia professors are addressed by their respective titles. In your communications with me you can address me as Dr. Rojas. When you submit a paper that requires a title page with the instructor's name, you can use Dr. Andy Rojas

Course Description

Students will gain an understanding of the theory and practical application of the skills necessary to understand behavior within organizations.

Learning Objectives:

This course will provide a broad overview of organizational functioning. This will include basic management, individual differences, diversity, communication, motivation, team building, leadership and the dimensions of organizational structure, design, culture, and change

1. The student will demonstrate a broader overview of organizational functioning.
2. The student will describe basic management, individual differences, and diversity issues.
3. The student will develop an understanding of communication, motivation, and team building within the organization.
4. The student will analyze leadership styles and the dimensions of organizational structure and design
5. The student will describe elements of organizational culture and models of organizational change

IMPORTANT DATES

MAN 3600 Assignments – Study Abroad – Colombia

Course Starts: Monday, November 18

Course Ends: Sunday, December 29

Travel Dates: Saturday, December 7 to Sunday December 15

Assignments Weights & Due Dates

Assignment Type	Weight	Due Date
Paper 1	25%	Thursday, December 26, 2024
In-country Participation To earn participation points, the student must: 1- attend the prior and post trip meeting 2- actively participate in group discussions, 3- Attend start of day team/class huddle, 4- Attend end-of-day team/class debriefing 5- Lead topic discussions throughout the day, be fully engaged in the program	40%	In-country days December 7 to December 15
Final PowerPoint	35%	Thursday, December 26, 2024

ATTENDANCE

To earn credit for this study abroad course, students must meet all the assignment and participation requirements of the program.

Grade Levels

90% to 100% = A

95 to 100 = Exceptional Level

90 to 94 = Excellent Level

80% to 89% = B

85 to 89 = Very Good Level

80 to 84 = Good Level

70% to 79% = C

75 to 79 = Fair Level

70 to 74 = Marginal Level

60% to 69% D

60 to 69 = Fail Level

Less than 60% = F

Incomplete grades fall under the [Incomplete Grades and Procedure](#) policy of the college.

Required Textbook

Loose Leaf for Organizational Behavior: A Practical, Problem-Solving Approach
(Irwin Management)

Edition: 2

Copyright: 2018

Angelo Kinicki

Mel Fugate, SOUTHERN METHODIST UNIVERSITY

ISBN: 9781259732645 / © 2018

Recommended Text or Other Reading Material: Suggested additional text material: Concise Rules Of APA Style (Concise Rules of the American Psychological Association (APA) Style) (Spiral-bound) (March 2005) by American Psychological Association ISBN: 1591472520. Or, instead of the APA manual you may use an online tool such as Purdue's owl website. It is the students responsibility to access and use the appropriate resource.

Tools for your Success

I want to ensure your success in this class by providing a few resources that you can utilize in your educational journey. These tools are for your growth and development, especially as you develop and write various written assignments. Invest time in your own academic progress, I believe you will find them to be of great benefit toward your success. You can use these tools for your courses at SPC.

APA Academic Writing

1-APA Video: Invest 4 minutes now, so that you can save hours later correcting and formatting APA style papers. Watch this video:

https://www.youtube.com/watch?v=_ODakMMqvIs

2-APA Sample Paper. This paper has various key APA

Go to Course Content, then go to tab **ALL YOU NEED**, review Document 77_APA_HOW_TO

3- APA How to do: in-text Citations, quotes, title page, and reference page

https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/in_text_citations_the_basics.html

4- APA Style Blog is an excellent site to get those pesky APA questions answered quickly by a real person. It is a fantastic site to learn more about how to cite in APA. For more information go to: <http://blog.apastyle.org>

How to quote

5- Grammarly as a tool for you to use for checking grammar right from your browser or Microsoft Office. This tool can improve your writing in emails, documents, social media posts, messages, and more. Visit www.grammarly.com

6- Prezi is an online presentation software that allows for group and team collaborations seamlessly. It is easy to use and FREE. For more information. Visit <https://prezi.com/business/>

Academic Honesty:

Academic honesty and plagiarism fall under the [Academic Honesty Policy](#) of the college. The College of Technology and Management has implemented a “0” tolerance policy for academic dishonesty and if the student is in violation an “F” the course will be applied.

From Student and Educational Services-Students with Disabilities	Stefanie Silver	AD 122	791-2710
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<p>If you wish to receive special accommodations as a student with a documented disability, please make an appointment with the Learning Specialist on the Clearwater, Tarpon Springs, or St. Petersburg sites. If you have a documented hearing loss, please contact the Program for the Deaf at 791-2628 (V/TDD). Clearwater</p>			
	St. Petersburg/ Gibbs	Gene Oskamp	AD 120 341-4316
	Tarpon Springs	Barbara Thompson	Counseling 712-5789

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Phone: 727-791-2510

Office Hours: Monday 12:30 p.m. to 7:30 p.m. Tuesday 12:30 p.m. to 7:30 p.m.

Office Location: Epi Center, Room 2-401